

CASTLE CAMPS PARISH COUNCIL

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MINUTES

FOR MEETING HELD ON THURSDAY 14TH MARCH 2019 MEETING AT 8.00PM IN CASTLE CAMPS VILLAGE HALL

PRESENT: Sue Herbert (Chairman), Chris Basham (Vice Chairman), Terry Chapman, John Biggs and Roy Harper,
In attendance: Melanie Laing (Parish Clerk), Henry Batchelor (County Councillor) & 1 parishioner

The meeting started at 8.00pm

1. Apologies and reasons for absence Apologies received from Kevin Trenter and Dan Hoddinott due to work commitments and from John Batchelor due to annual leave, Apologies were accepted

2. Approval of Minutes of meetings: Council Meeting 10th Jan 2019, were corrected as the bus stop cleaning payment and Clerks wages were the wrong way around, proposed by Sue Herbert, seconded John Biggs. All present at that meeting agreed

Planning Meeting 13th Dec 2018, proposed by Terry Chapman, seconded Mike Pierson. All present at that meeting agreed. All Minutes were signed.

3. Declarations of interest. None

4. District and County Council items of interest.

Henry Batchelor – County Councillor

Local Plan

There is a call for sites to be looked at and for developers and land owners to put forward parcels of land to be considered for the next Local Plan

Libraries

The charge to use public computers in the libraries has been removed

Combined Parish Meeting

Will be held on 10th April in Balsham Pavilion. A Highways Officer will be attending

Councillors asked how you check and register Rights of Way in your Parish. Henry will send over details for the contact for Definitive Maps

5. Parishioners' Question Time. None

6. Discuss and vote on Planning applications

6.1 Parish Council

Reference	Proposal	Address
S/0727/19	Sycamore crown thinning - 30% The tree is threatening the structure of the property and wall between which it grows. It also significantly reduces light to the house. Silver birch - crown thinning. Light reduction of height to tree to prevent the top of the tree beginning to droop (recommendation of tree surgeon)	The Old Inn, Park Lane, Castle Camps.
Decision	All Councillors present agreed no objections	
S/0695/19	Proposed erection of single storey outbuilding to land at the rear of house	Bendysh House, Olmstead Green
Decision	All Councillors present agreed to support the application	

6.2 District Council

Reference	Proposal	Address	Status
S/4668/18	Reduce Yew tree in back garden to fence height and reshape	Quinneys, High Street, Castle Camps	10/01/19 No objections
S/4646/18	2 storey side extension	2 Park Ln, Castle Camps	Still out for consultation
S/4682/18	Notification for prior approval for a proposed change of use of a building from office use (Class B1(a)) to	The Old Forge Cottage, The Green, Castle	Refused

	dwellinghouse (Class C3)	Camps	04/02/19
S/4597/18	Discharge of Conditions 17 (on-site renewable energy) & 24(footway) of Planning Application S.0415.17.OL - Outline application for the erection of up to 10 dwellings with all matters reserved except for access. For information only	Land off Bartlow Road, Castle Camps	Approved 30/01/19
S/4630/18	Discharge of Conditions 4 brick plinth, slate and weatherboard) and 9 (slate and salvaged brick) of planning consent S/2196/17/LB for replacement outbuilding for use as annexe, conversion of garage roof space for live-in staff and extension to existing garage to form entrance to staff accommodation. For information only	Berghane Hall, Camps End	Still out for consultation
S/0534/19	Single storey side extension	29 Claydon Close	Still out for consultation
S/0007/19	Proposed car port, retrospective store extension, amended roof/wall finishes and window alterations	Land South of East View, Haverhill Rd	Approved 07/03/19

7. Report from Parish Tree Warden. New procedure for dealing with Tree Application Works was successfully carried out and worked well

8. Matters Arising – For information only

- 8.1 Providing defibrillator for parish – Clerk to write to URC and advise grant was unsuccessful Clerk/DH
- 8.2 Permission to locate bench nr All Saints Church – still waiting for reply from Highways SH
- 8.3 Moving Vehicle Activated Sign (MVAS) – Signs to be moved to 30mph posts to record outbound traffic data KT/RH
- 8.4 SpeedWatch – 5 sessions have been carried out. More sessions planned for April. 3 sites have been proposed for Park Lane, Clerk to contact Andy Boylett to survey SH/DH
- 8.5 Successful Local Highways Grant. – Work advised to start w/k 25th March. Flashing school “Wig wags” will be later once new posts have been installed. Sue Herbert will contact Highways and request Village Gates be sited at the 40mph buffers not 30mph as suggested by Highways. SH
- 8.6 Bollards on Green – All Councillors complimented Clive Germany on work carried out CG
- 8.7 Supply of benches in parish, funded by Bartlow Rd developers – update none CG
- 8.8 Camps Review – A parishioner has volunteered and come forward to be Editor. Clerk and Sue Herbert to arrange meeting with new editor. Question asked by Connection as to whether their publication can be included in the Review or if Clerk can get costings to print separately but deliver with Review. Clerk to follow up current costings update with Copycats Clerk
- 8.9 Working party discussions to extend car park on Rec – John Biggs gathered comments from residents on Park Lane with the majority of views being towards an extension to be used as and when required and not a permanent loss of green space. There was high concern over speeding along Park Lane and inconsiderate parking behaviour from School parents outside their properties. John Biggs will look into different options for materials and obtain quotes along with scheduling another meeting. Feedback regarding the Rec being used for parking during the recent CATS production was positive and damage to the grass was minimal. JB
- 8.10 Mirror on corner of Village Hall drive – In hand JB/CG
- 8.11 Community Highways Volunteer Scheme – Community Event is set for Sun 28th April 12noon on the Green. 12 volunteers came forward as a result of the parishioner’s questionnaire. Mike Peirson will create a list of jobs to be carried out. Clerk advised Highways be notified of work to be carried out to ensure parishioners are insured. MP
- 8.12 Winter Gritting Scheme - Mike Peirson reported that another grit spreader had been delivered to replace the faulty one along with clean salt. He also reported that he’d had thanks from several parishioners while out gritting MP
- 8.13 Planning Training – Roy Harper expressed an interest in attending the training with John Biggs if there were spaces. Clerk to find out

9. Matters for the council to discuss / vote on

- 9.1 Telephone Box conversion to community space – Chris Basham will talk to Ron Goodwin with regards to being a SCDC approved contractor
- 9.2 Annual Parish meeting – Clerk to find out availability of Village Hall for May and book a date SH
- 9.3 Are all footpaths registered – Henry Batchelor will forward details for Definitive Map Officer SH
- 9.4 Calor Gas Rural Community Fund – Requires 50% contribution for all projects so not suitable at present

10. Playground

SH

10.1 Fence between CATS building and perimeter fence – Completed. Councillors thanked Dan DH

10.2 Sport England Grant – Sub committee needs to be formed. John Biggs, Mike Peirson and Sue Herbert volunteered. Clerk to find out from insurance company the liability aspect of providing movable goals

10.4 Update on cracked support leg of Toddler Swings. Clive Germany to quote to replace. Quote to be sent to Caledonia Play

10.3 Update on slide damage on Single Tower. Mike Peirson to repair cracked edges with fibreglass filler. It was thought that supports may be needed under the slide for added strength. Mike will look at metal slides from previous playground with Sue Herbert to see if suitable to be used as replacements. Mike will supply a quote and ideas of support, repair or replacement with metal slide and email Councillors. Mike Pierson will contact Dan Hoddinott with regards to noting any maintenance repairs to Playground in Maintenance records. Clerk

11. Finance

Clerk

11.1 Receipts

Date	Payer	Item	Amount
14/01	Alun Design	Review advert	40.00
21/01	Shudy Camps Parish Council	Review printing	117.60
11/02	D Basham	Thursday Football	100.00

11.2 Payments since last meeting

Date	Payee	Item	Amount
10/01	H M Land Registry	Registration of the Recreation Ground	£30.00
06/02	M Laing	Jan wages	266.25

11.3 Payments to be agreed

Payee	Item	Amount
C Germany	Supply and install bollards on the Green	£950.00
South Cambs District Council	Emptying litter & poo bins 01/04/18 – 31/03/19	£205.20
Village Hall Committee	Hall hire	£163.60
The Sign Shed	No parking sign for Rec gate	£17.88
M Laing	Feb wages	£213.00
D Hoddinott	Playground fence and posts	£42.52
S Herbert	Christmas lights for the Green	£132.99
S Herbert	Reflective tape for Rec gates	£6.40

Payments proposed by John Biggs, seconded by Terry Chapman. All Councillors voted in agreement

11.4 Account balances as of 28/02/2019

Maintenance	£671
Online account	£10,593
Sinking Fund & Grants	£11,202
Saver account #2	£191

12. Clerks Items

12.1 Update and adopt new standing orders – Clerk to print and distribute hard copies to Chris Basham & Clive Germany. Clerk to circulate Retention Policy for agreement at next meeting

Roy Harper spoke about how useful the New Councillor training session was that he attended

13. Matters for next Agenda

Village Sign – maintenance/replacement of the wooden post. War Memorial maintenance

14. Date of Next Meeting: Planning – 11 Apr / Annual Council – 9 May

Full Council in 2019: 09 May, 11 Jul, 12 Sept, 14 Nov, 9 Jan, 12 Mar

Planning Committee in 2018/19: 11 Apr, 13 Jun, 8 Aug, 10 Oct, 12 Dec, 13 Feb, 9 Apr

Meeting finished at 9.55pm. Melanie Laing